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## Minutes of the March 5, 2018 DBC Board of Directors Meeting

### Present:

- Treasurer: Wil Uecker
- Secretary: Darell Dickey
- Race Team Director: Atac Tuli
- Philanthropy Director: Dick Mansfield
- Director-at-Large, Double Century: Bill Bernheim
- Director-at-Large, Foxy's Fall Century: Dave Joshel
- Ultra Cycling director, Deb Banks
- Outreach director, Hector Galura

### Absent:

- Membership Director: Brian Gegan
- Tour and Ride Director: Bill McCamy

### Also Present:

- Phil Coleman

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### Meeting Convened at 19:01.

Darell called meeting to order and Wil was the meeting chairperson.

#### 1. Agenda Modifications:

- Don Saylor will not be coming tonight, but plans to attend the April meeting.

#### 2. Directors Reports:

- Wil is unhappy with Quickbooks and may cancel the process in March.
- Hector: Google Group has been created, and all board members have all transitioned to it. All board members have access to the Wiki to list job descriptions.
- Bill B.: Signups have begun. 34 riders are signed up, which is better than last year. The number of riders has been dropping for the past few years. The Volunteer signup system is operational. There are a few major positions still needing to be filled: 3 rest stop captains, a rest stop coordinator, and a sign creator. We purchased A-frame plastic barricades this year to prevent the hassles of previous years. Rider fee has been raised \$5. Day-of price is unchanged. The Tour of California will share a few miles of the DC course, on the day of the DC.

#### 3. By-Laws Revision, Phil Coleman

- The by-laws are out of date, and Phil is editing them to eliminate or change the requirements of tasks and dates that have not been met for years.
- The “cosmetic” numbering is not yet nailed down. Formatting will be the final process.
- Discussion about insurance. Does it protect our entire club? All the volunteers? Bill B. says that extra insurance is all but irrelevant, since lawsuits typically are brought only against the insured.
- Darell: Should it be one vote per membership, or one vote per member? Phil says that the Membership Director feels that it should be one vote per membership for convenience. General agreement that the by-laws should state one vote per adult member, regardless of the type of membership.
- Discussion about proxy voting for board meetings. General agreement that a board member must be present to vote. Presence can be electronic.
- Discussion about electronic polling. Agreement that once a quorum of positive votes is reached, or the next board meeting is held, the electronic vote is over.
- Discussion about volunteering in relation to “ability” to do so. Agreement that “consistent with availability” should be removed. Basically, we want it to say that members should volunteer.
- Some minor typos were pointed out.
- The By-Laws mention using the “email list” to disseminate information. And to future-proof the document, we should instead say “announce to the club membership.”
- Discussion about number of club members to hold an election. 30 members is mentioned, as well as a quorum and a majority. Phil will review and modify.
- Should say December Meeting vs. Holiday Party.
- Question was raised, “what was removed?” Reference to corporate seal. Treasurer needs to “take money to the bank.” A number of items were from boilerplate, that make no sense today.
- Discussion about sanctions. Current By-Laws require a simple majority for a slap on the wrist for wrong-doing, and a 2/3 majority to remove a member. Phil suggests 2/3 majority for either action. The board agreed to maintain the majority for slap on the wrist and 2/3 for expulsion.

#### **4. Walt Little Plaque Ceremony in Winters.**

- Plaque Dedication Ceremony will be March 28, 10:30am. Winters City officials will attend. Management of the property has been notified. Two rides will incorporate the ceremony.
- Phil will send an announcement to the Winters Express and the Davis Enterprise.

#### **5. Activation of search/Nominations Committee.**

- Dan Barcellos did not have enough time last year to generate a full slate.
- Discussion of who has been on the committee in the distant and recent past.
- Bill B. Moved to appoint Dan Barcellos to form the committee. Several suggestions for the committee were discussed. Dave will contact Dan, and ask him to pick the committee.

#### **6. Board meeting schedule and responsibility.**

- See Appendix 1.
- New By-Laws will give the board flexibility regarding how and when board meetings are held. Original By-Laws required monthly meetings.
- Wil contended that it is inappropriate to have the first meeting with the new board on the first week of the year, because the work to prepare the budget requires significant time during the busy winter holidays. New board is required to approve the proposed budget

during the January meeting. We will change the by-laws to say “during the first meeting” of the year.

- Discussion of the board meeting schedule, and who will lead. Lead person will pick up the room key. Dave will be backup.

#### **7. Membership meeting schedule and responsibility.**

- See Appendix 2.
- Discussion about the schedule and the different locations that we will be using while the Veteran Center is closed.
- Dick will lead the one open position in September.
- Dave’s idea for April meeting is to have the new JUMP share bikes available for test rides.
- For May meeting, Adam wants to distribute the March Madness awards.

#### **8. Club Email List Expectations.**

- Purpose of this document is to define how the list is currently being managed; not to create new rules.
- Most items are purposefully vague to prevent the inevitable rule circumvention that happens naturally with iron-clad rules.
- Many list members think that there have been rules against specific types of posts, yet those rules have never formally existed. The purpose of this document is to make clear that most things can be discussed, with the expectation of restraint, respect and reasonableness.
- Some subtle changes were suggested and discussed.
- Dave moved to accept and adopt the list of expectations, along with a few refinements still to be made. Deb seconded. Passed unanimously.

#### **9. Assigning board Point of Contact for tasks that were formerly done by the president.**

- Safe Riding Blog Entries. Deb will assume this responsibility from Phil, and make it somewhat more flexible in content.
- Streamline of the special event permit process. Bill B. Is already working on this.
- Tile Trackers. Darell can’t continue the program on his own, and it would require Phil (or somebody else) to lead the charge from an administrative standpoint.
- Food trucks. Special Event Directors have decided that food trucks will not be practical for large events.

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**Adjourn 21:01**

Respectfully submitted,  
Darell Dickey  
Secretary, DBC Board of Directors

Next membership meeting: March 12, 2018, 7pm Sr. Center, Valente Rm, Davis, CA.

Next board meeting: Monday April 2, 2018, 7pm Tandem Properties, 3500 Anderson Road, Davis, CA.

### Appendix 1. Board meetings, 2018

Date	Lead Person
Jan	Brian
Feb	Darell
March 5	Wil
April 2	Atac
May 7	Bill
June 4	Hector
Sept 4 (Tuesday)	Darell
October 1	Deb
November 5	Dave
December 3 (Dinner party)	Phil Coleman

### Appendix 2. Membership meetings, 2018

Date	Location	Topic	Lead Person
Feb 12	VMC, Club Rm	Tours	Bill McCamy
March 12	Sr. Center, Valente Rm	Brevet, Rando	Deb
April 9	Sr. Center, Valente Rm		Dave
May 14	Sr. Center, Valente Rm	March Madness Awards	Atac
June 11	USBHOF	Criterion	Wil
Sept 10	VMC, Club Rm		Dick
October 8	VMC, Club Rm		Hector
November 12	VMC, Club Rm		Brian
December 3	Odd Fellows Hall	Holiday Party	Phil Coleman

## Appendix 3. Email List Expectations

### Davis Bike Club Email List Expectations

Welcome to the DBC email list, where we wish to foster a friendly online community of people who are interested in cycling in and around Davis, California.

The email list is managed, but not moderated, which means that there is no censorship of messages for content. It also means that information and opinions posted on the list may occasionally be upsetting to you. The list is open to anyone who is interested in Davis-area cycling, and who abides by the following when posting to the list:

#### **1. Treat others as you would like to be treated.**

##### A. Be respectful.

- Assume good intention from others.
- Do not be deliberately offensive, inflammatory, discriminatory or harassing.
- Ad hominem attacks are not allowed.
- Discussions should avoid divisive topics such as race, culture, religion, gender, and sexual preference.
- Be mindful of conflicting beliefs and opinions when political information is discussed.
- Realize that this is an email list centered on bicycling, and avoid venturing far afield from the list's objective.
- The best response to a post that upsets you is to delete it without publicly responding. Avoid inferring personal offense.
- In any heated discussion, the party who stops posting first, wins.
- Cease publicly discussing a topic when the list manager indicates that the discussion is over.
- Do not use the email list to debate these expectations.

##### B. Use good email etiquette.

- Ensure that the subject line is relevant to the message.
- Hyperlinks shall be introduced with descriptive narrative in the message body (not just the subject line).
- Include your name at the end of each message (do not rely on your email address to identify you).
- When replying to a digest email, edit the subject line, and only include the message content that is relevant to your comment.
- Be mindful of the fact that each message posted to the list is received by hundreds of subscribers—consider sending your email only to select, individual recipients.
- Do not set your email vacation responder to post back to the list.
- Secure your personal email account with a 5Tr0nG password (seriously important, and widely ignored; this is an integral part of identity theft prevention). Your account will be immediately suspended if obvious spam originates from your email address.

## **2. Plain Text—and only text—is your friend.**

- Fancy formatting will not work with our email system. (Note that copy/paste actions from other sources often maintain formatting of the source material.)
- Your message will be automatically rejected by the system if the email includes any attachment. (Yes, even the cute little graphics in your signature.)
- Images and documents need to be hosted online and linked in the email you send.

## **3. May I advertise?**

- Personal, bicycle-related “for sale” and “wanted” posts are appropriate.
- Commercial advertising is discouraged, with the exception of occasional discount and product-availability notices from local bicycle businesses that support the DBC.
- Notifications of events hosted by other bicycling organizations are appropriate; repeated posts of the same event are discouraged.
- Do not include commercial or non-bicycling related advertising in a signature. Local bicycle businesses are welcome to list their business’s name with their posts.

In summary: Be reasonable and show respect. Failure to abide by these expectations could result in temporary or permanent removal from the email list. These expectations are purposefully vague. The subjective decisions regarding violations of expectations and possible subsequent removal will be made by the list manager.