



## **Minutes of the MAY, 6, 2019 DBC Board of Directors Meeting**

### **PRESENT:**

- President: John Swann
- Vice President: Paul Guttenberg
- Treasurer: Rick Waters
- Secretary: Rebecka Sepela
- Tour and Ride Director: Bill McCamy
- Philanthropy Director: Dick Mansfield
- Director-at-Large, Double Century: Stewart Thompson
- Director-at-Large, Foxy's Fall Century: Dave Joshel
- Outreach director: Armando Llanos Garcia

### **ABSENT:**

- Race Team Director: Atac Tuli
- Membership Director: Rob Josephson
- Director-at-Large, Ultra Cycling Events: Deb Banks

## **Meeting Convened at Tandem Properties at 7:05 PM. Chaired by John Swann**

### **1. Minutes from April 1 approved.**

### **2. Consent and informational items**

#### **a. Update from directors**

- i. The enrollment for the DC is down slightly and will likely be lower than last year. Riders appear to be "aging out." It is also getting harder to find volunteer captains and volunteers for rest stops (especially those far away). Other longer rides, including centuries and double centuries, are experiencing similar declines in participation rates. Armando suggests hosting gravel rides to attract younger riders; the Dirty Kanza is a popular race that almost always sells out. Riders now are gravitating to off-road riding activities, where dangers from cars is less.

#### **b. VP's plans for membership meetings including holiday party**

- i. It is time to start planning the annual holiday party. Researching a caterer and reserving a venue are of top priority and should be booked soon. Both decisions will affect the budget and if we are able to do BYOB. Oddfellows was a success last year though some thought it was a little crowded; this could be tackled with different table arrangements. The Senior Center is also an option.

It is recommended to host the party on Monday from 6-9pm. Last year's dancing was a flop and the board does not recommend allocating time for that again. The Vice President may form a subcommittee if it is needed to accomplish all of these planning and logistical tasks.

**c. Progress on Instagram account**

- i. There are currently no updates with the Instagram account. We still need to gather pictures. Armando and Becka will have a planning meeting in the upcoming month.

**d. Storage fee increase**

- i. The fee for the storage container will increase \$6 per month. It is likely not worth looking into other storage companies to find a competitive price; the activation energy required to move all of the stuff is a large, and the price raise is only a three percent increase.

**3. Unfinished Business**

**a. Change fiscal year to March 1 – review and approve bylaws changes**

- i. John went through and made revisions to the DBC by-laws. Changes were limited to shifting the fiscal from January 1-December 31 to now being March 1-February 28/29 and correcting errors. The largest changes included shifting the fiscal year from January 1-December 31 to now being March 1-February 28/29. This will give the incoming board time to look over, make changes to, and approve the budget previously suggested by the outgoing board before the start of their fiscal year. The board went over the aforementioned by-law changes one by one. An additional list of by-law changes was prepared by Rob. Some of these changes affected the race team and as such will need to be discussed further with the race team. Paul moved to approve John's changes to the bylaws and table the discussion of the accessory changes. Bill seconded. Motion passed.

**b. Does out insurance require a “wet” signature on waiver**

- i. Upon further research into the insurance policies, Dave determined that a wet signature is not required. The insurance company has had a few cases involving electronic waivers. The courts appear to be accepting them, but the documentation of the electronic process must be available. It is also recommended that any waivers we have should be kept. The verbiage below describes the policy:

“In the event of an incident, we will ask you to provide a copy of the waiver. For that purpose, you should confirm that you will be able to provide a .pdf of the waiver that will be on the web-site along with a report from the service provider that shows people who “accepted” the waiver.

In the event the incident leads to litigation, and we need to use the electronic waiver as part of the defense, a club should confirm that the service provider will be able to document the electronic processes through which the waiver was secured along with the language that the person saw at the time of acceptance. The service provider may have

to be deposed or testify as to the process in order for the waiver to be used in the defense.”

**Rene Waterson. AIS, AINS**  
Account Manager, Special Programs  
**American Specialty Insurance & Risk Services, Inc.**

#### **4. New Business**

##### **a. Membership director status**

- i. Rob Josephson has stepped down as the membership director. Rob will continue his functional duties until a replacement can be found. The club will start to look for and recruit a new director.

##### **b. Comprehensive review of club bylaws**

- i. See above

##### **c. What should the advocacy role of the DBC be?**

- i. It is important that the bike club does not advocate for an individual or a particular ballot measure since it could jeopardize the club's non-profit status. Individuals within the club can advocate as much as they would like, but they need to be careful to make the distinction that they are doing so out of their own personal beliefs/opinions and not speaking for the club on the whole. We can say that the Davis Bike club supports this idea, but we would first need to meet as a board or club to decide that opinion. Further discussion of this topic is tabled until Deb is present.

##### **d. Change VP's role to organize rather than run the membership meetings**

- i. John makes a motion for the membership meetings to be overseen and organized by the Vice President but not necessarily always ran by the Vice President. Meetings may be ran by other volunteers. Running all of the meetings is a large task; it is more practical for the Vice President to oversee this. Motion is seconded and passed unanimously. No bylaw change is required.

##### **e. Change the tour membership meeting to November – documented where?**

- i. One of the biggest tours is the March Fools tour. Having the tour meeting in February is too much work and likely a stressful a time crunch for the tour leaders. If we switch to having the meeting in November, this will give the tour leaders more time to plan. Many of the tour leaders are in support of this. One note is that this may be too much lead time for summer and early fall tours, especially since enthusiasm for cycling tends to die down in November. To combat this we just need to make it clear to the membership that anyone who wants to lead a tour can contact the membership director at any time. Motion to move the meeting is seconded and passed.

##### **f. Financial guidelines for running tours**

- i. Bill advises creating a tour leaders bible such that someone who has never lead a tour could read through it and lead one. We do have a tour planning guide on the website. Bill will report on this in a future meeting.

#### **5. Reports of Directors and Officers:**

**President Report:**

**Treasurer Report:**

**Double Century Report:**

**Membership Report:**

**Outreach Report:** Armando would like to host a bike packing social hour with beer. He would need to obtain a permit. Pamphlets advertisement likely hold in September get the students

**Vice President Report (in Absentia):**

**Philanthropy Report:** Since our rides are often tied to philanthropy, there have been suggestions to have the groups that we donate the proceeds to run rest stops. However, the amounts we are donating are getting smaller and these groups are likely having the same issues getting volunteers to run their own events. Other events like the “World’s Most Beautiful Bike Ride” are run as a profit-generating venture; each rest stop is run by an organization and likely these groups have to make a substantial donation in order to run the tent. We can table this for next meeting’s discussion.

**Adjournment: meeting adjourned at 8:42pm**

Respectfully submitted,

Rebecka Sepela  
Secretary, DBC Board of Directors.

Next membership meeting: Monday, June 10, 7pm, Bike Hall of Fame, Davis, Ca.

Next Board meeting: Monday, May 6, 7pm, Tandem Properties, 3500 Anderson Road, Davis, Ca.

Appendix 1. Board Meetings, 2019

Date
Jan 7, 2019
Feb 4, 2019
Feb 24, 2019
April 1, 2019
May 6, 2019
June 3, 2019
July 1, 2019
September 2, 2019
September 2, 2019
October 7, 2019
November 4, 2019
December 2, 2019

Appendix 2. Membership Meetings, 2019

Date	Location	Topic	Lead person
Jan 14, 2019	H.O.F	Dutch cycling infrastructure	Bike Davis
Feb 11, 2019	H.O.F	Tour meeting, Maria Korea	Bill
March 11, 2019	H.O.F	Paris Brest Paris	Deb
April 8, 2019		Cancelled	

May 13, 2019	H.O.F	City of Davis Bike Initiatives	<u>Jennifer Donofrio</u>
June 10,2019	H.O.F.	Bike liability	
July 8, 2019		Summer break	
August 12, 2019		Summer break	
September 9, 2019		Advocacy or lighting	
October 14, 2019		Advocacy or lighting	
November 11, 2019	H.O.F	2020 Tours meeting	Bill
December 9, 2019		Holiday Party	Paul