



Minutes of the January 11, 2021 DBC Board of Directors Meeting

PRESENT:

- President: Robert Enzerink
- Vice President: Rod Unema
- Secretary: Rebecka Sepela
- Treasurer: Rick Waters
- Tour & Ride Director: Dave Joshel
- Philanthropy Director: John Hess
- Director-at-Large, Double Century and Foxy's Fall Century: Stewart Thompson
- Race Team Director: Atac Tuli
- Membership Director: Eric Senter
- Director-at-Large, Ultra Cycling Events: Deb Banks
- Director-at-Large Foxy's Fall Century: Stewart Thompson and Marla Stuart
- President Emeritus: John Swann

ABSENT:

- Outreach Director: Armando Llanos Garcia

Meeting convened virtually at 7:30 PM. Chaired by Robert Enzerink

1. Call to order. Attendance of members and guests

- a. Introductions of new BoD members (Robert, Rob, Marla)

2. Consent, Informational Items

- a. **Approval of minutes of November 23, 2020 board meeting**

- i. Minutes approved.

- b. **Approval of December minutes**

- i. Minutes approved.

3. Directors' Reports

4. Unfinished Business

- a. Discussion/Approval of 2021 budget (preliminary budget approved Nov 23)

- i. Confirm hold on philanthropy, advocacy, outreach spends
- ii. Confirm only mandatory spends for Race Team and DBC Club

1. The budget from Nov 23 was drafted to mirror a "normal" non-COVID year with the understanding that spending on philanthropy, advocacy, and outreach is currently curtailed. We acknowledge that we do not have deep pockets, but are also cognizant that this is a time of great need. As such, our unofficial resolution to be "thrifty" can be lifted when needed. Further, the board retains the power to modify the

budget whenever it is needed. Philanthropy efforts have largely been influenced by the Director and are usually put towards Davis groups (but are not restricted to bicycle groups). We have previously donated to a large range of places: meals on wheels, Davis mental health organizations, Davis crisis nursery, etc. In 2020 we donated \$5,000 to support victims of the 2020 wildfires (a full report of 2020 donations will be shared via email after the meeting). For 2021, John does not have any specific philanthropy projects already in mind. If we do not have any additional income (such as what happened in 2020), any philanthropy spending that we would do would come out of reserves. Motion to maintain the preliminary budget with the understanding that spending should be slowed until further notice. Motion is seconded and passes unanimously.

- b.** Annual Independent review of financial records – status (Rick)
 - i.** The bylaws originally required an audit each year. The wording is now “review” since audits are expensive. Mark Tebutt was originally tasked to accomplish this but there have been some computer-, COVID-19-, and CPA-related issues that caused a large delay. Both the 2019 and 2020 documents need to be reviewed; this is something that Rick is actively organizing. Rick will provide an update on this at the next board meeting.
- c.** Confirm bylaws updates (last amended September 2019) and final approval by 2/3 membership
 - i.** The website says the bylaws were last amended in 2019, and we held a membership vote on September 9, 2019. Though the final consensus of the board was that there are no open changes to the bylaws and the bylaws as listed on the website have all been ratified by the membership, Rebecka will go through the minutes to double check that these minutes are indeed the most up-to-date version. Rebecka will also double check with John Swann on this matter.

5. New Business

- a.** Change of club mailing address (Robert)
 - i.** The new address is posted on the website 216 F street. PMB 125. Davis, CA 95616. Rick has changed this with the Secretary of State, the insurance company, and the Board of equalization. Eric updated the address for mail-in registrations. We have not received any new DBC mail yet. There is a motion that we accept the new address. Motion seconded and passes unanimously. Outside of normal business hours you will need a key to get in. Rick and Robert currently have access and Robert has a spare key if anyone needs it. The address will also need to be changed on the bylaws. Let Dave know if you find any other incorrect addresses and he will fix them.
- b.** Update bank account: approve three signatories, addendum (Rick)
 - i.** Rick went to the bank to change from four signatories to three. Will does not want to be the back-up treasurer anymore so now Marnell, Robert, and Rick are the three signatories. Additionally, the bank had us as the wrong type of organization. In order to fix this we need to have a different resolution that

must appear in our minutes. There is a motion to accept the three signatories and the resolution. Motion seconded and passes unanimously.

- c. Approval to pay current due items (Rick)
 - i. Atac will need to register the DBC race team for ~\$400. There is also a list of running administrative expenses that we will need to pay for including: ~\$100 a month to maintain the website. \$47 Sales tax. \$20 Secretary of State for name registration. \$575 Officers and Directors Insurance (to protect us from liability of decisions we make). \$960 Wild apricot Membership system. \$250 to have the club account for Ride with GPS (access to any route, a great DBC membership benefit!). ~\$100 for PO box. ~\$1,000 every 6 months for storage shed. ~\$2,200 liability insurance. So far for income we have been able to use the money that the Race team received from Voler (~\$1,600). We have also received a \$100 donation from an independent patron. For future expenses we could look into getting an order of club socks together as we are running low. Dave can get a quote and a minimum order, but this is not an urgent matter.
- d. Status of “Duties” of officers, directors, and non-board positions from previous by-laws
 - i. The roles are intentionally absent from the bylaws (as a manner to give the organization more flexibility). The responsibilities are listed in Section F, but there is also a more expansive list with John. Dave will find the list and share it.
- e. COVID ride guidelines (Deb)
 - i. RUSA has created guidelines for riding in COVID-19. The guidelines are a set of regional pandemic plans put in place that allow each region to follow the guidance set by their individual state health guidelines. RUSA suggests limiting the size of events, using a staggered group start, prohibiting large groups, and using flexible “Race” dates. The overall goal is to limit clumps of people at refreshment stations or bathrooms and make as much of the experience “touch-free” as possible. Randonneuring requires a waiver to be signed with a wet signature for every single ride; while this is not immediately useful for the DBC weekly rides, it could be useful for future consideration for larger events. Of note: this is all difficult to enforce. USA cycling has also provided guidance for putting on an event (including protocols for registration and tips to host criteriums). Stewart will send this guidance to the entire board. We will review this and have a short conversation.
 - ii. We know that people are riding currently. Do we use the club platform to endorse safe riding or do we stay dark on the matter? While the large events will be a different beast and we will have to be very well organized, this question pertains especially to weekly rides. From a liability standpoint, it might be best to not worry about it right now. We do not have any official group rides right now, so we have skirted this liability. Robert proposes that we read the guidelines and we discuss whether or not we should provide these guidelines at the next meeting. Ultimately, we do not want to enable dangerous activities and want to keep our ridership safe and informed.
- f. 2021 Event Calendar: current thinking with respect to the COVID-19 pandemic
 - i. March Madness
 1. We can safely do this since it is largely an independent event and we can advertise it as such. Dave will be in charge of this event. There will

be cash prizes to the top 3 finishers (who have to be a club member). Sign-ups will be open to everyone. Dave has proposed making this event either for a \$20 fee or for a donation to favorite charity. As a consideration, do we need to put a distance or county border restrictions on the ride (to prevent spreading COVID between counties)? Jot Form and Eventbrite are platforms for registration. Dan Shadoan has a mileage tracker. Contact Dave with suggestions for a payment and mileage tracking platforms.

ii. DDC – investigating virtual (Strava) event for May

1. Stewart strongly recommends a virtual ride as it is not likely the vaccine roll out will be effective enough by May. Currently, people are enjoying these long events and getting CTC credit by paying a \$50 fee and riding whatever course they want within a certain range of dates. For this type of event, your only expense is insurance. We do not typically have promotional expenses for the DC and would just need to update the website. This type of event would almost be guaranteed to be in the “black”. The LA Wheelman have offered to help us out if we can’t figure out how to do this. The LA Wheelman services include registration administration, post ride data collection and processing, and procuring rider CTC certification, all for ~\$10 a rider. We could also look into registration platforms that cost next to nothing and do these items ourselves. We would need to commit to this by early March. We should have a decision by the next board meeting. Stewart needs help with registration platforms. We could still make T-shirts for the event (maybe featuring a spike protein-wheeled bike). For this we would need to be conscious of mailing the t-shirts and associated postage costs.

iii. July 4 Crit – Decision required for a July 4 event: by end of April

1. USAC is not issuing any permits and we have not heard anything from NCNCA. We will need to make a decision by the end of April. Right now things are not looking very hopeful per the slow vaccine roll out. Time trials are not a viable expenditure. Though they are isolated, we had previously done the Steve Dunlap time trial and only netted \$50 profit. The event was so costly because it involved a lot of counties and lots of costly CHP assistance. We could do a Zwift or virtual ride but we would need help administering something like this.

iv. Foxy’s – Decision required date for an October 16 event

1. Marketing starts in March. Marla and Stewart will get organized and come back with more details. The drop-dead date is mid-year (maybe March/April), when we start spending money. The current route is pretty torched and might be cause for reconsideration for the 2021 year.

v. Brevet/Randonneuring

1. Everything will be cancelled until at least March, or until the CDC changes their guidelines. Deb is looking into adding in some gravel to new courses for the 2021 year.

vi. Tour(s)

1. Dave will plan at least 1 weekend tour in the fall and will solicit one other tour leader for a different tour. Dave will start making reservations for some rooms and does not expect any financial liability for the club. Dave does not think it is wise to plan any tours much before September.
- vii. Holiday Party – Decision required for a December event
 1. The May Board meeting has historically been when the board reminds the Vice-President to start thinking about the holiday party. Reservations for the venue are not necessarily made until the June/July meetings.
- g. Open Discussion – Ideas, suggestions, items for DBC Board consideration for 2021
 - i. Largely, tabled until February meeting.
 - ii. One talking point: Membership meetings. We could do virtual ones if we so desired. Robert will talk to Rod about this.

Adjournment: meeting adjourned at 9:30 pm

Respectfully submitted,
Rebecka Sepela
Secretary, DBC Board of Directors.